

EMPLOYMENT AGENCY AGREEMENT
Employment Services LLC
1918 Harrison ST, Office 204, Hollywood, 33020

This agreement (“Agreement”) is made this _____, 2016, between Employment Services LLC henceforth known as “Agency,” and _____, a prospective temporary employee henceforth known as “Employee.” Agreement is made to establish a relationship between Agency and Employee, with regard to the Agency’s efforts to secure employment for Employee.

Agency agrees:

- to allow Employee access to any job listings Agency provides, whether on a job website, Agency website, newsletter, etc.
- to contact Employee with regard to any jobs that may fit Employee’s qualifications.
- to submit Employee’s name to any matching jobs, and to make all possible efforts to find employment for Employee.

Employee agrees:

- employee agrees pay one hundred dollars as registration
- to acknowledge that employee is a representative of Agency, and is expected to act accordingly while on any job and/or in any capacity in which Agency is involved.
- to maintain confidentiality about any information related to Agency and any company that may hire Employee.
- to inform Agency if employee will be late, is unable to attend work, intends to quit a job, receives an offer of promotion, etc.
- to call the Agency shortly after the scheduled interview and tell what happened (regardless of whether he received job or not).

Compensation:

For services provided under and pursuant to this Agreement, Agency shall be compensated as provided below:

Employee must pay one week salary to the agency (but not less than three hundreds dollars).

Employee knows that the employer will keep a weekly salary for employment agency.

This contract includes all types of agreement (oral or written), which were concluded between the employee and Agency.

I agree with all terms and conditions and accept them.

Employee Name

Agency Representative Name

Employee Signature

Agency Representative Signature